

# **SOUTH WIRRAL HIGH SCHOOL**

## **CAREERS, INFORMATION & GUIDANCE**

### **POLICY STATEMENT**



<b>Policy written by</b>	Amy Barr - Associate Assistant Headteacher
<b>Statutory</b>	Yes
<b>Last Reviewed</b>	23/11/2022
<b>Review Period</b>	Annual
<b>Next Review</b>	January 2024
<b>Date agreed by Governing Body</b>	

## **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## **Pupil entitlement**

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the
- full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including
- technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

## **Management of provider access requests procedure**

A provider wishing to request access should contact the nominated CIAG Co-ordinator: Mr D. Bell or, Mrs A. Barr, Associate Assistant Headteacher.

Telephone: 0151 327 3213; Email: [schooloffice@southwirral.wirral.sch.uk](mailto:schooloffice@southwirral.wirral.sch.uk)

## **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

This could be integrated into a wider careers plan or strategy for the school. See over for our programme of events in school.

Please speak to our CIAG Co-ordinator to identify the most suitable opportunity for you.

<b>Year Group</b>	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 7 - Exposure</b>  Outcome – To expose students to different career pathways	Life studies: Unit 1: Transitions Introduction to START Profile STEM day 1 Careers convention	STEM day 2 and 3	University visit Careers event day. STEM day 4
<b>Gatsby Measure</b>	<b>4,5,7</b>	<b>4,5,7</b>	<b>4,5,7</b>
<b>Year 8 - Exposure</b>  Outcome – To expose students to different career pathways	Life studies: Unit 2: Careers exploration. START profile session Careers convention	Y8 Stem day	Careers event day.
<b>Gatsby Measure</b>	<b>4,5,7</b>	<b>4,5,7</b>	<b>5,7</b>
<b>Year 9 - Educate</b>  Outcomes- To educate students on apprenticeships and university life and make correct GCSE options choices	Careers convention	KS4 Options evening Careers event day. Life studies: Unit 3: Careers exploration START Profile session	
<b>Gatsby Measure</b>	<b>5,7</b>	<b>3,4,5,7</b>	
<b>Year 10 – Encounters</b>  Outcomes – To provide students with work place visit or encounter with employer	Careers convention	Attend What Career Live? What University live? Careers event day	Post – 16 taster sessions. Sixth form/College options: Information on alternative provisions World of Work day University visits Careers interviews Work experience week 1-2-1 SEN interviews
<b>Gatsby Measure</b>	<b>5,7</b>	<b>5,7</b>	<b>2,3,5,6,7,8</b>
<b>Year 11 – Employability</b>  Outcomes – positive destination, CV for students and inform of LMI	Sixth form open evening Careers interviews Y11 Health day Careers convention	Careers interviews 1-2-1 Destinations interviews Y11 careers day	Careers interviews 1-2-1 Destinations interviews
<b>Gatsby Measure</b>	<b>3,7,8</b>	<b>2,3,5,7,8</b>	<b>3,8</b>
<b>Year 12 – Employability</b>  Outcome-Experiences of the workplace	Attend UK Apprenticeship and University Fair START Profile Careers convention	Workshops/ Speakers: Future education, labour market information, training and employment options	Workshops for UCAS applications Careers interviews Work experience week

		Attend What Career Live? What University live? Careers interviews CV writing workshops	University Open Day visits
<b>Gatsby Measure</b>	<b>3,5,7</b>	<b>2,3,4,5,7,8</b>	<b>3,5,6,7,8</b>
<b>Year 13 – Employability</b>  Outcomes – University place secured, work or apprenticeship ready, positive destination for all students.	Attend UK Apprenticeship and University Fair  START Profile  Workshops for UCAS applications Careers interviews Careers convention	Workshops/ Speakers: Future education, labour market information, training and employment options, and for HE and apprenticeship applications  Attend What Career Live? What University live? Careers interviews Apprenticeship seeking workshops	1-2-1 Destinations interviews Careers interviews
<b>Gatsby Measure</b>	<b>3,4,5,7,8</b>	<b>2,3,4,5,7,8</b>	<b>3,8</b>

<b>Year Group</b>	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 7 - Exposure</b>  Outcome – To expose students to different career pathways	Life studies: Unit 1: Transitions Introduction to Unifrog STEM day 1	STEM day 2 and 3 Careers convention	University visit Careers event day. STEM day 4
<b>Gatsby Measure</b>	<b>4,5,7</b>	<b>4,5,7</b>	<b>4,5,7</b>
<b>Year 8 - Exposure</b>  Outcome – To expose students to different career pathways	Life studies: Unit 2: Careers exploration. Unifrog	Careers convention Y8 Stem day	Careers event day.
<b>Gatsby Measure</b>	<b>4,5,7</b>	<b>4,5,7</b>	<b>5,7</b>
<b>Year 9 - Educate</b>  Outcomes- To educate students on apprenticeships and university life and make correct GCSE options choices		KS4 Options evening Careers event day. Life studies: Unit 3: Careers exploration START Profile session Careers convention	
<b>Gatsby Measure</b>		<b>3,4,5,7</b>	
<b>Year 10 – Encounters</b>  Outcomes – To provide students with work place visit or encounter with employer		Attend What Career Live? What University live? Careers event day Careers convention	Post – 16 taster sessions. Sixth form/College options: Information on alternative provisions World of Work day University visits Careers interviews Work experience week 1-2-1 SEN interviews
<b>Gatsby Measure</b>		<b>5,7</b>	<b>2,3,5,6,7,8</b>
<b>Year 11 – Employability</b>  Outcomes – positive destination, CV for students and inform of LMI	Sixth form open evening Careers interviews Y11 Health day	Careers interviews 1-2-1 Destinations interviews Y11 careers day Careers convention	Careers interviews 1-2-1 Destinations interviews
<b>Gatsby Measure</b>	<b>3,7,8,4</b>	<b>2,3,5,7,8</b>	<b>3,8</b>
<b>Year 12 – Employability</b>  Outcome-Experiences of the workplace	Attend VIRTUAL UK Apprenticeship and University Fair Implementation of Unifrog PSHCE fortnightly programme focused	Careers convention  Workshops/ Speakers: Future education, labour market information, training	Workshops for UCAS applications Careers interviews Work experience week University Open Day visits

	on career exploration, CV building and interview techniques	and employment options  Attend What Career Live? What University live? Careers interviews CV writing workshops	
<b>Gatsby Measure</b>	<b>3,5,7</b>	<b>2,3,4,5,7,8</b>	<b>3,5,6,7,8</b>
<b>Year 13 – Employability</b>  Outcomes – University place secured, work or apprenticeship ready, positive destination for all students.	Attend VIRTUAL UK Apprenticeship and University Fair  Unifrog  Workshops for UCAS applications Careers interviews	Careers convention  Workshops/ Speakers: Future education, labour market information, training and employment options, and for HE and apprenticeship applications  Attend What Career Live? What University live? Careers interviews Apprenticeship seeking workshops  PSHCE fortnightly sessions on career exploration, CV building, interview skills  Enrichment sessions	1-2-1 Destinations interviews Careers interviews
<b>Gatsby Measure</b>	<b>3,4,5,7,8</b>	<b>2,3,4,5,7,8</b>	<b>3,8</b>
<b>Year Group</b>	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 7 - Exposure</b>  Outcome – To expose students to different career pathways	Life studies: Unit 1: Transitions Introduction to Unifrog STEM day 1 Careers convention	STEM day 2 and 3	University visit Careers event day. STEM day 4
<b>Gatsby Measure</b>	<b>4,5,7</b>	<b>4,5,7</b>	<b>4,5,7</b>
<b>Year 8 - Exposure</b>  Outcome – To expose students to different career pathways	Life studies: Unit 2: Careers exploration. Unifrog Careers convention	Y8 Stem day	Careers event day.
<b>Gatsby Measure</b>	<b>4,5,7</b>	<b>4,5,7</b>	<b>5,7</b>
<b>Year 9 - Educate</b>	Careers convention	KS4 Options evening Careers event day.	

Outcomes- To educate students on apprenticeships and university life and make correct GCSE options choices		Life studies: Unit 3: Careers exploration Unifrog	
<b>Gatsby Measure</b>		<b>3,4,5,7</b>	
<b>Year 10 – Encounters</b>  Outcomes – To provide students with work place visit or encounter with employer	Careers convention	Attend What Career Live? What University live? Careers event day	Post – 16 taster sessions. Sixth form/College options: Information on alternative provisions World of Work day University visits Careers interviews Work experience week 1-2-1 SEN interviews
<b>Gatsby Measure</b>		<b>5,7</b>	<b>2,3,5,6,7,8</b>
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<b>Gatsby Measure</b>	<b>3,7,8</b>	<b>2,3,5,7,8</b>	<b>3,8</b>
<b>Year 12 – Employability</b>  Outcome-Experiences of the workplace	Attend UK Apprenticeship and University Fair Unifrog Careers convention	Workshops/ Speakers: Future education, labour market information, training and employment options  Attend What Career Live? What University live? Careers interviews CV writing workshops	Workshops for UCAS applications Careers interviews Work experience week University Open Day visits
<b>Gatsby Measure</b>	<b>3,5,7</b>	<b>2,3,4,5,7,8</b>	<b>3,5,6,7,8</b>
<b>Year 13 – Employability</b>  Outcomes – University place secured, work or apprenticeship ready, positive destination for all students.	Attend UK Apprenticeship and University Fair  Unifrog  Workshops for UCAS applications Careers interviews	Workshops/ Speakers: Future education, labour market information, training and employment options, and for HE and apprenticeship applications	1-2-1 Destinations interviews Careers interviews

	Careers convention	Attend What Career Live? What University live? Careers interviews Apprenticeship seeking workshops	
<b>Gatsby Measure</b>	<b>3,4,5,7,8</b>	<b>2,3,4,5,7,8</b>	<b>3,8</b>

Currently the careers programme includes careers education sessions at key stage 3, whole day activities for key stage 4 and fortnightly PSHE lessons with careers based enrichment sessions at key stage 5. These sessions include career guidance activities, information and research activities which will include an introduction to START Profile, Uexplore and merseyinteractive. This also enables students to develop individual career planning. Other sessions include making life choices, interview techniques and writing a CV. Careers lessons remain part of the school's PSHE programme. Other focused events, are Careers Convention, Mock Interviews and University/ HE / Alternative post-16 educational visits.

In addition to these programmed events, students can request a careers interview at any time with Marie Machin from Career Connect. Careers interviews are co-ordinated by Mr D Bell.

#### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the main school reception, which is managed by our office staff and will be passed onto our CIAG Co-ordinator who will make the resource available to our students.

#### **Baker Clause, as from August 2022:**

South Wirral has a responsibility to set students on the path that will secure the best outcome which will enable them to progress in education and work and give employers the highly skilled people they need. We act impartially, in line with their statutory duty or contractual requirement, and not show bias towards any route, be that academic or technical. They should promote a full range of technical options. We provide a careers fair and outside agencies for Years 8 to 13 to speak to the students, such as:

Unilever Edge Hill University Wirral Metropolitan College Liverpool Hope University Career Connect BeMore (Apprenticeships) Wrexham Glyndwr University All About STEM UCLA – University of Central Lancashire Airbus University of Salford	Reaseheath College University of Chester Bangor University LIPA Cheshire College South & West Birkenhead Sixth Form College Chemical Engineering ENCIRC 360 – Apprenticeships RAF Army Careers
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