

COVID-19 school closure arrangements for
Safeguarding and Child Protection at



SOUTH WIRRAL HIGH SCHOOL
A Visual & Performing Arts, Maths & Computing College

School Name:	South Wirral High School
Policy owner:	Mr S Goodwin, Headteacher
Updated:	12th February 2021
Date shared with staff:	22 nd February 2021

1. Context and Contact Numbers

- 1.1 From 4th January 2021 parents were again asked to keep their children at home, wherever possible, and for schools to remain open only for those children of workers critical to the COVID-19 response - who absolutely need to attend.
- 1.2 Schools and all childcare providers were asked to provide care for a limited number of children - children who are vulnerable, and children whose parents are critical to the COVID-19 response and cannot be safely cared for at home.
- 1.3 This addendum of South Wirral High School Safeguarding Policy applies only whilst the ongoing COVID-19 response is required to be in place.

Role	Name	Email and contact telephone number
Designated Safeguarding Lead	Mrs C. Holden	safeguarding@southwirral.wirral.sch.uk 0151 327 3213
Deputy Designated Safeguarding Lead	Mrs L. Lane Student Welfare Officer	safeguarding@southwirral.wirral.sch.uk 0151 327 3213
Headteacher	Mr S. Goodwin Headteacher	schooloffice@southwirral.wirral.sch.uk 0151 327 3213
Chair of Governors	Mr R. Barker	schooloffice@southwirral.wirral.sch.uk 0151 327 3213
Safeguarding Governor	Mrs L Davies	schooloffice@southwirral.wirral.sch.uk 0151 327 3213

2. Vulnerable Children

- 2.1 Vulnerable children include those who have a social worker and those children and young people up to the age of 25 with education, health and care (EHC) plans.
- 2.2 Those who have a social worker include children who have a Child Protection Plan and those who are looked after by the Local Authority. A child may also be deemed to be vulnerable if they have been assessed as being in need or have otherwise been deemed to meet the definition in Section (17) of the Children Act 1989.
- 2.3 Those with an EHC plan will be risk-assessed in consultation with the Local Authority and parents, to decide whether they need to continue to be offered a school or college place in order to meet their needs, or whether they can safely have their needs met at home. This could include, if necessary, carers, therapists or clinicians visiting the home to provide any essential services. Many children and young people with EHC plans can safely remain at home.
- 2.4 South Wirral High School will continue to work with and support children's social workers and other connected professionals to help protect vulnerable children.

- 2.5 There is an expectation that vulnerable children who have a social worker will attend an education setting, so long as they do not have underlying or complex health conditions that put them at risk. In circumstances where a parent does not want to bring their child to an education setting, and their child is considered vulnerable, the social worker and school name will explore the reasons for this directly with the parent and communicate an effective plan to support that child.
- 2.6 Where parents are concerned about the risk of the child contracting COVID-19, the Head of School, Mr S. Goodwin or the child's social worker will talk through these anxieties with the parent/carer following the advice set out by Public Health England. South Wirral High School will encourage our vulnerable children and young people to attend a school or education provider (AP) including remotely if needed.

3. Attendance Monitoring

- 3.1 A member of staff from South Wirral High School will follow up on any pupil that they were expecting to attend, who does not.
- 3.2 A member of staff from South Wirral High School will also follow up with any parent or carer who has arranged care for their child(ren) and the child(ren) subsequently do not attend.
- 3.3 Schools need to complete the DfE Attendance Recording daily and send these with information on your contacts to the Local Authority.
- 3.4 To support the above, South Wirral High School will, when communicating with parents/carers, confirm emergency contact numbers are correct and ask for any additional emergency contact numbers where they are available.
- 3.5 In all circumstances where a vulnerable child does not take up their place at school, or discontinues, South Wirral High School will notify their social worker.

4. Designated Safeguarding Lead

- 4.1 South Wirral High School has a Designated Safeguarding Lead (DSL) and a Deputy DSL.

The Designated Safeguarding Lead is Mrs C. Holden.

The Deputy Designated Safeguarding Lead is Mrs L Lane

- 4.2 The aim is to have a trained DSL (or deputy) available on site or via telephone or online video throughout the times that the school is operating under the COVID-19 arrangements.
- 4.3 Where a trained DSL (or deputy) is not on site, in addition to the above, a senior leader will assume responsibility for co-ordinating safeguarding on site. It is important that all school name staff and volunteers have access to a trained DSL (or deputy). On each day, staff on site will be made aware of who that person is and how to speak to them. The DSL will continue to engage with social workers and Start Well Workers, and attend all multi-agency meetings, which can be done remotely.

5. Reporting A Concern

- 5.1 Where staff have a concern about a child, they should continue to follow the existing process outlined in the school Safeguarding Policy.

<https://secureservercdn.net/160.153.138.53/kg0.f56.myftpupload.com/wp-content/uploads/2021/02/Safeguarding-Child-Protection-Policy-2020-21.pdf>

To discuss any concerns please call integrated front door (IFD) for advice, but for any immediate risks, complete the usual referral process.

6. Safeguarding Training And Induction

- 6.1 For the period that COVID-19 measures are in place, a DSL (or deputy) who has been trained will continue to be classed as a trained DSL (or deputy) even if they miss their refresher training.
- 6.2 Where new staff are recruited, or new volunteers enter our school, they will continue to be provided with a safeguarding induction.
- 6.3 If staff are deployed from another education or children's workforce setting to South Wirral High School we will take into account the DfE supplementary guidance on safeguarding children during the COVID-19 pandemic and will accept portability as long as the current employer confirms in writing that:-
- The individual has been subject to an enhanced DBS and children's barred list check, there are no known concerns about the individual's suitability to work with children.
 - There is no ongoing disciplinary investigation relating to that individual.
- 6.4 Upon arrival, any new staff will be given a copy of the South Wirral High School child protection policy.

7. Safer Recruitment/Volunteers And Movement Of Staff

- 7.1 People who are unsuitable are not allowed to enter the children's workforce or gain access to children and this does not change under COVID-19 arrangements. When recruiting new staff, we South Wirral High School will continue to follow the relevant safer recruitment processes for the setting, including, as appropriate, relevant sections in part 3 of Keeping Children Safe in Education (2019) (KCSIE).
- 7.2 In response to COVID-19, the Disclosure and Barring Service (DBS) has made changes to its guidance on standard and enhanced DBS ID checking to minimise the need for face-to-face contact.
- 7.3 Where our school South Wirral High School uses volunteers, we will continue to follow the checking and risk assessment process as set out in paragraphs 167 to 172 of KCSIE. Under no circumstances will a volunteer who has not been checked be left unsupervised or allowed to work in regulated activity.
- 7.4 South Wirral High School will continue to follow the legal duty to refer to the DBS anyone who has harmed or poses a risk of harm to a child or vulnerable adult. Full details can be found at paragraph 163 of KCSIE.

7.5 South Wirral High School will continue to consider and make referrals to the Teaching Regulation Agency (TRA) as per paragraph 166 of KCSIE and the TRA's 'Teacher misconduct advice for making a referral' During the COVID-19 period all referrals should be made by emailing headteacher@southwirral.wirral.sch.uk

7.6 Whilst acknowledging the challenge posed by the necessities of COVID-19 response, South Wirral High School will continue to keep the single central record (SCR) up to date as outlined in paragraphs 148 to 156 in KCSIE.

8. Online Safety In Schools And Colleges

8.1 South Wirral High School will continue to provide a safe environment, including online. This includes the use of an online filtering system. Where students are using computers in school, appropriate supervision will be in place.

9. Children And Online Safety Away From School And College

9.1 It is important that all staff who interact with children, including online, continue to look out for signs a child may be at risk. Any such concerns should be dealt with as per the Child Protection Policy and where appropriate referrals should still be made to children's social care and as required, the police.

9.2 Online teaching should follow the same principles as set out in South Wirral High School code of conduct. South Wirral High School will ensure any use of online learning tools and systems is in line with privacy and data protection/GDPR requirements.

9.3 The school's remote learning protocols have been shared with staff, and the rules of the online classroom have been explained to all students; at the start of term and in summary at the start of each lesson. Staff guidance is attached at the end of this document.

10. Supporting Children Not In School

10.1 South Wirral High School remains committed to ensuring the safety and wellbeing of all its children.

10.2 The School DSL will have contact details for the social worker for any child who is open to those services and a communication plan between the school and those professionals specific to the COVID-19 arrangements period will be implemented.

10.3 Parents can continue to contact school with regard to any need by contacting the school office or the assigned HPL for whom they will have an email address specifically for.

11. Supporting Children Who Are In School

11.1 The Head of School will ensure that appropriate staff are on site and staff to pupil ratio numbers are appropriate, to maximise safety.

11.2 South Wirral High School will refer to the Government guidance for education and childcare settings on how to implement social distancing and continue to follow the advice from Public Health England on handwashing and other measures to limit the risk of spread of COVID19.

- 11.3 South Wirral High School will ensure that where we care for children of critical workers and vulnerable children on site, we ensure appropriate support is in place for them. This will be bespoke to each child.
- 11.4 Where there are concerns about the impact of staff absence – such as our Designated Safeguarding Lead or first aiders – the Head of School will discuss them immediately with the Chair of Governors and / or the Local Authority.

12. Peer On Peer Abuse

- 12.1 South Wirral High School recognises that during the closure a revised process may be required for managing any report of such abuse and supporting victims. Where a school receives a report of peer on peer abuse, they will follow the principles as set out in part 5 of KCSIE and of those outlined within of the existing Safeguarding and Child Protection Policy.

<https://secureservercdn.net/160.153.138.53/kg0.f56.myftpupload.com/wp-content/uploads/2021/02/Safeguarding-Child-Protection-Policy-2020-21.pdf>

The school will listen and work with the young person, parents/carers and any multiagency partner required to ensure the safety and security of that young person.

Remote Learning Protocols- Spring 2021

Plan ahead

- **Dress professionally**
- If the lesson is to be conducted from home, please select an **appropriate location** with a **suitable background**. If you switch on your camera, a **blurred** background is recommended. Let your household know you are going online

Technological considerations

- **All live lessons must be conducted through Google Meet** using your **school email account**. Teachers must never share their personal email addresses or phone numbers with students.
- At the start of the lesson all **students should join with the camera off** and the **microphone muted**.
- The **meeting chat function** can be utilised to **ask questions** to students and view their responses, and for students to ask questions to teachers
- During the independent tasks teachers should answer individual questions from students through the private comments on google classroom, not using the microphone which will be audible to all and may distract others from the task

Safeguarding

- Teachers are reminded of their **safeguarding obligations** and the teachers **Code of Conduct**. Any safeguarding incidents or potential concerns must be reported to the safeguarding officers using CPOMs
- **No 1:1 lessons should take place**: groups of two or more students only
- Language and lesson content must be **professional and appropriate**
- Use Edulink/SIMs to register students as either '/' or 'N'
- Attendance to the lesson can be marked according to a student's contribution to the group chat, submission of an assigned piece of work, completion of a quiz, or addition to an ongoing Google doc. This is at the teacher's discretion. If a student is present but does not contribute or complete work to your satisfaction they can be marked 'N'.
- All lessons should be recorded and uploaded to the class stream

Behaviour

- All participants are expected to uphold the **normal 'classroom standard' of behaviour**. Teachers should **re-iterate this at the start of each session**
- If students **fail to meet these expectations**, please follow the **usual procedure of providing a warning** before ultimately **removing them from the lesson**. Teachers should then send details of the incident to seniorduty@southwirral.wirral.sch.uk and a pastoral call will be made home

Feedback and Marking

- Detailed written feedback should be given in line with school policy
- Class feedback is appropriate where teachers have used a selection of students' work to assess understanding. This information is used to inform future planning
- Where time allows, students work should be acknowledged and praised
- Teachers should be available to help students for the duration of the lesson

The learner

The learner needs you to keep it simple, make the instruction explicit and ensure full understanding before moving on. Play close attention to students with SEND by chunking tasks and differentiating work.

Lesson Content/Duration

Lesson planning, delivery and monitoring must be in line with the expectations of the DFE and South Wirral High School.

The Dfe states that we should:-

- set assignments so that pupils have meaningful and ambitious work each day in a number of different subjects
- set work that is of equivalent length to the core teaching pupils would receive in school, and as a minimum:- 5 hours a day, with more for pupils working towards formal qualifications this year
- provide frequent, clear explanations of new content, delivered by a teacher or through high-quality curriculum resources or videos
- have systems for checking, at least weekly, whether pupils are engaging with their work, and inform parents immediately where engagement is a concern
- gauge how well pupils are progressing through the curriculum using questions and other suitable tasks, and provide feedback, at least weekly, using digitally facilitated or whole-class feedback where appropriate
- enable teachers to adjust the pace or difficulty of what is being taught in response to questions or assessments, including, where necessary, revising material or simplifying explanations to ensure pupils' understanding

All lessons are one hour however lessons should close 5 minutes before the end to allow transition to the next lesson and 5-10 minutes should be given at the end of the lesson to allow work to be submitted.

What a lesson might look like:-

Teacher input will be interleaved with tasks for students to complete during the session. This should follow the "South Wirral Way", especially recommended for SEND students.

- Routine retrieval practice
- I Do- explanations of new content. This can be live from the teacher, pre-recorded or 3rd party content
- We Do- modelling and worked examples. This can be live from the teacher, pre-recorded or 3rd party content
- You Do- independent task, 20-30 minutes online or offline with support from teacher
- Explicit teaching of new vocabulary