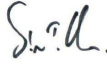


Reopening to specified year groups

Guidance on completing this form is available in the Health & Safety Management Arrangements for Risk Assessment

Location or address	South Wirral High School	Date assessment undertaken	10th June 2020	Assessment undertaken by	Tom Moseley & Daryl Harrison
Activity or situation	COVID-19 Risk Assessment	Review date	19th June 2020	Signature	 Mr S Goodwin

The following risk assessment has been developed in consideration of guidance from the local authority, government guidance and public health England guidance.

Including but not limited to:

- [Coronavirus \(COVID-19\): implementing protective measures in education and childcare settings](#)
- [Coronavirus \(COVID-19\): guidance for educational settings](#)
- [Coronavirus \(COVID-19\): Staying alert and safe \(Social Distancing\)](#)

All staff should consider the government hierarchy of controls when undertaking activities. These are:

- minimising contact with individuals who are unwell by ensuring that those who have covid-19 symptoms, or who have someone in their household who does, do not attend childcare settings, schools or colleges.
- cleaning hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered.
- ensuring good respiratory hygiene - promote the 'catch it, bin it, kill it' approach.
- cleaning frequently touched surfaces (using antibacterial wipes).
- minimising contact and mixing by altering, as much as possible, the environment (such as classroom layout) and timetables (such as staggered breaks).

Always make sure everyone is washing their hands with soap and water for at least 20 seconds across the school day, particularly:

- After coming into school
- After break times
- After sneezing or coughing
- Before and after handling or eating food
- After going to the toilet

- After touching doors or handles

This risk assessment has been reviewed by the Local Authority, Trade Union representatives and Chair of Governors at South Wirral High School.

1) Hazard (See appendix 2 - H&S Management Arrangements for Risk Assessment)	2) Who can be harmed and how? (See appendix 2 -H&S Management Arrangements for Risk Assessment)	3) What controls exist to reduce the risk? Have you followed the hierarchy of controls (eliminate, substitute etc) (See appendix 3 in H&S Management Arrangements for Risk Assessment)	Risk Score Consequence X Likelihood	4) Any further action; This should be included in the action plan on overleaf
School reopening after lockdown	SWHS Staff SPIE and Chartwells Staff Students Visitors	<ul style="list-style-type: none"> • School has been deep cleaned and rooms will have been locked after deep clean before reopening. • Regular checks/controls have continued to be carried out by SPIE such as alarm testing and legionella tests. • School reopening plan and risk assessment created following DfE guidelines and LA guidance. • Staff are competent and have been trained on the new procedures in place. • School reopening plan in place and will be implemented as far as reasonably practicable. 	4 x 1 = 4	
Stopping the spread of the virus	SWHS Staff SPIE and Chartwells Staff Students	<ul style="list-style-type: none"> • Parents informed via email and home school agreement to keep their children off school if they display any Covid-19 related symptoms. • Students attend the same room each day they are in. • Students are not expected to wear school uniform when they return. • Sanitisers available at every entry with each classroom having wipes provided. • Stationary packs created and available to give to students to keep. • Keep the classroom door and windows open if possible, for air flow. • No use of air conditioning and controls removed or covered. • Water dispensers out of use to students. Students told to bring in their own bottled water. Supply of bottled water in place as backup. • Provision of hand washing supplies such as hand wash, sanitiser etc is available in each room and regularly monitored to ensure supplies are always available. • Lidded bins in every classroom. • PPE packs to be created and kept in every room, with every first aider and at each entrance. • Compliance officer to make regular checks of supplies, markers and signage before students enter every day. 	4 x 2 = 8	

Key worker students regularly attending school in separate social bubble	SWHS Staff SPIE and Chartwells Staff Students	<ul style="list-style-type: none"> ● Clear signage in use around the school for 2 metre distancing. ● Maximum of 11 persons in a classroom at any one time (10 students and 1 staff). ● Social distancing markers and guidance in school foyer area ● Classroom assessments carried out to confirm rooms can safely accommodate reduced class sizes. ● Desks are at least 2 metres apart. ● Students and staff do not mix with other “bubbles”. ● Use allocated desktop computers to reduce students touching surfaces others have touched. ● Regular hand washing is encouraged as well as hand sanitiser in every classroom/space in every ‘bubble’. (check if T22 has a pack). For key worker bubble the following spaces requiring hand sanitising facility includes canteen, main hall and T22 ● Additional classroom allocated with hand sanitising facility in case of higher numbers- T21 ● Quad area of school designated for key worker outside social/break area only ● Doors and paths leading away from quad area marked as no entry or blocked off ● Reduce tasks involving touching lots of varied shared equipment such as crafts. ● Key worker students - Taught in small groups of up to 10 with 3 teachers assigned to each group on a day. ● Back up staff in place with additional teaching staff if second key worker group required ● 2 x staff monitoring students during non lesson time at break and lunch 	4 x 2 = 8	
Lack of social distancing on arrival and departure from school	SWHS Staff SPIE and Chartwells Staff Students Visitors	<ul style="list-style-type: none"> ● Clear signage outside the school for 2 metre distancing. ● Staggered start times for year 10, year 12 and key worker/vulnerable students. <ul style="list-style-type: none"> ○ Key worker/vulnerable students - 8:45am ○ Year 10 - 9am ○ Year 12 - 11:30am ● Two members of staff on each entrance from 8:30am ensuring social distancing guidelines are adhered to and effective hand washing takes place. ● If students who are not eligible to return arrive they will be stopped at the gate and advised to go home. ● Display entrance signs and social distancing markers / reminders. ● Three phase return 	4 x 2 = 8	

		<ul style="list-style-type: none"> ○ Phase 1 - Staff training on new procedures, pastoral therapies with only vulnerable/EHCP and key worker students in. ○ Phase 2 - Students will have an “interview” explaining procedures before they start their new timetable the following week. ○ Phase 3 - 3 social bubbles of students and staff. (Year 10, year 12 and Key worker/vulnerable students. ● Some staff will need to teach in more than one bubble. Where this occurs it must be on separate days. ● Support staff and senior staff should enter via the main entrance. ● Teaching staff should enter via the same doors as their bubble/group detailed below. ● Year 10 - Enter through the right gates and use J Block. Students are to go directly to their designated room in groups with no more than 10 students once they have cleaned their hands. ● Year 12 - Enter through the left gates and use P Block. Students are to go directly to their designated room. Students can enter directly from outside and then proceed to clean their hands. ● Key worker / vulnerable students - Enter through the main entrance and use T Block. Students are to go directly to their designated room once they have cleaned their hands. ● One way systems in place where necessary. ● Class lists posted on doors. 		
Lack of social distancing at lunch / break times	SWHS Staff SPIE and Chartwells Staff Students Visitors	<ul style="list-style-type: none"> ● Clear signage in use around the school for 2 metre distancing. ● Temporary barriers will exist in corridors to reduce contact with other social bubbles. These will be in the form of a table with clear signage leaving an adequate gap for free movement in the event of an emergency. ● Lunch not available through school. ● Breaks will be staggered between the bubbles. ● Different outdoor spaces will be used. ● Staff supervision of break times with a rigid duty rota to support full safety correlating with DfE and governmental guidelines. ● One way systems in place where necessary. ● Food served in the canteen will only be available to staff. 	4 x 2 = 8	
Lack of social distancing during classes/communal areas	SWHS Staff SPIE and Chartwells Staff Students	<ul style="list-style-type: none"> ● Clear signage in use around the school for 2 metre distancing. ● One standard layout within the classrooms. ● Maximum of 12 persons in a classroom at any one time (10 students and 2 staff). 	4 x 2 = 8	

		<ul style="list-style-type: none"> • Social distancing markers in communal areas - tea/coffee areas, photocopiers, printers. • Classroom assessments carried out to confirm rooms can safely accommodate reduced class sizes. • Desks are at least 2 metres apart. • Students and staff do not mix with other “bubbles”. • Use allocated desks (name labels on desks) to reduce students touching surfaces others have touched. • Regular hand washing is encouraged as well as hand sanitiser in every classroom/space in every ‘bubble’. • Reduce tasks involving touching lots of varied shared equipment such as crafts. • Year 10 - Taught in small groups of up to 10 with 3 teachers assigned to each group. • Year 12 - Taught in small groups, desks are at least 2 metres apart. Students do not need to be in school if they do not have a lesson. Signing in and out is completed. • Key worker / vulnerable students - Taught in small groups. Desks are at least 2 metres apart. • On the progress interview week each student attending an interview will sit at a different desk, which has not been used. Desks will be cleaned half way through the day to ensure they can be reused. • Movement around the school kept to a minimum. • One way systems in place where necessary. 		
Fire risk if doors are wedged open.	SWHS Staff SPIE and Chartwells Staff Students	<ul style="list-style-type: none"> • Classroom doors can be wedged open if there are no other external doors and only whilst occupied to improve ventilation. Staff members will close the doors once students and staff have left the room. • No other fire doors to be wedged open. • Doors should also be closed if there is an evacuation required. • Fire risk assessment updated. • Usual evacuation procedure followed with students using closest fire door to them and social distancing adhered to in lines. 	4 x 2 = 8	
Lack of compliance with social distancing rules	Students	<ul style="list-style-type: none"> • New home school agreement sent home outlining clear sanctions and school expectations. This will include a declaration of being symptom free. Students who do not comply will be isolated and sent home. • No confiscations of mobile phones. • Students cannot leave lessons unless they have a medical reason or to use a designated toilet. 	3 x 1 = 3	

		<ul style="list-style-type: none"> Risk assessments on individuals (vulnerables/SEND/EHCP/IHCP) to be carried out where required. 		
Lack of safe distancing in staff areas.	SWHS Staff SPIE and Chartwells Staff Students	<ul style="list-style-type: none"> Reinforce expectations of social distancing behaviour amongst staff. Staff to stay within their allocated teaching room and staff social areas. Spread out seating to ensure social distancing is maintained Encourage staff to take fresh air at break times where possible. Provision of hand washing supplies such as hand wash, sanitiser etc is available and regularly monitored to ensure supplies are always available. Staff issued with a guidance sheet to emphasise new procedures. 	3 x 1 = 3	
Lack of social distancing on Transport - Getting to and from school	SWHS Staff SPIE and Chartwells Staff Students Visitors Transport providers	<ul style="list-style-type: none"> Students and staff are encouraged to walk, cycle or use their own transport. Staff should only park cars at the front of school. Staff not to travel to work via public transport unless social distancing can be achieved and face masks worn. Taxi providers are required to follow GOV.UK advice regarding COVID-19 hygiene practices and schools to request taxis drive with windows open, with children safely seated in rear passenger seats. If public transport is to be used, government guidance should be followed and a face mask worn. School buses will run to and from school arriving at 8:35am in the morning and departing at 3:15pm. Social distancing must be observed. Staff should not transport students in personal vehicles. School mini buses to be driven by approved drivers following transport risk assessments and pre-journey checks, with suitable staff: pupil ratios. Minibuses to have hand sanitisers and wipes available if used. Children and staff to be spaced 2m apart where possible and windows to be open for ventilation. 	3 x 2 = 6	
Social distancing not adhered to when using toilets and washing facilities	Students SWHS Staff SPIE and Chartwells Staff Visitors	<ul style="list-style-type: none"> Students and staff to visit the toilets one after the other. No more than 1 person in the toilets at any one time. Social distancing markers to be used. Limit the number of students leaving lessons to go to the toilet. Unlock toilets so the students aren't sharing a key. Students will have designated toilets to use: <ul style="list-style-type: none"> Year 12 - PE block disabled toilet. 	3 x 1 = 3	

		<ul style="list-style-type: none"> ○ Year 10 - J block disabled toilet ○ Key worker & vulnerable students use disabled T block toilets ○ Staff to use the staff toilets. ○ SPIE staff to use designated toilet in PE Block (Girls Toilets) <ul style="list-style-type: none"> ● On breaks or intervals a duty system will be in place to support and promote social distancing safely. ● All hand dryers have been decommissioned. ● Soap and paper towels to be checked hourly. 		
Meetings and visitors spreading the virus	Students SWHS Staff SPIE and Chartwells Staff Visitors	<ul style="list-style-type: none"> ● Staff who can work at home and have equipment to work from home to continue to do so. ● All meetings to be held remotely where possible. ● No onsite meetings to take place with external visitors unless approved by the headteacher. ● On site meetings to follow social distancing guidelines of 2m spacing using suitably sized meeting space with adequate ventilation. ● All meetings to have hand sanitisers and wipes available. ● If external visitors are attending the site they are to be collected from reception asap to avoid congestion. ● If visitors develop symptoms whilst on site they should leave the site immediately and follow government advice on isolation. 	3 x 1 = 3	
Inadequate cleaning of areas following displays of suspected COVID symptoms	Students SWHS Staff SPIE and Chartwells Staff Visitors	<p>Cleaning</p> <ul style="list-style-type: none"> ● SPIE risk assessment to be followed by cleaning staff. ● The school is cleaned with appropriate cleaning chemicals every day. ● All surfaces that a symptomatic person has come into contact with must be cleaned and disinfected, including: <ul style="list-style-type: none"> ○ Objects which are visibly contaminated with body fluids. ○ All potentially contaminated high-contact areas such as bathrooms, door handles, telephones, grab-rails in corridors and stairwells ● If a student or staff member displays symptoms of Covid 19 they should be isolated in the Medical Room (IEU) before collection / being able to go home. ● If they need to go to the bathroom they should use the toilet opposite the ground floor lift. The toilet should then be cleaned before use by anyone else. ● Additional cleaning staff available throughout the day. 	4 x 2 = 8	Confirmation of risk assessments, procedures and cleaning schedule from SPIE.

Staff/Pupil displaying symptoms of having an Infectious Disease	Students SWHS Staff SPIE and Chartwells Staff Visitors	<ul style="list-style-type: none"> • The Head Teacher and/or ELT will be notified immediately. • Staff or pupils displaying symptoms of Coronavirus will be sent home immediately. • Where necessary Parents/Carers will be contacted to arrange for their child to be collected. • Students will be isolated in the Medical Room (IEU). • If they need the toilet they can use the nearby boys toilets. These will be cleaned after use. • Staff and pupils who have been in contact with the ill person will wash their hands thoroughly for 20 seconds. • Enhanced deep clean of the affected rooms used to be carried out. • When a child, young person or staff member develops symptoms compatible with covid-19, they should self-isolate for 7 days. Their fellow household members should self-isolate for 14 days. • Potentially infected persons will be advised to visit nhs.uk/coronavirus or to ring 119 to book a test. It is crucial that they access a test within the first 3 days (5 at the most) of their first symptom. • When the child, young person or staff member tests negative, they can return to their setting and the fellow household members can end their self-isolation. • Where the child, young person or staff member tests positive, the rest of their “bubble” should be sent home and advised to self-isolate for 14 days. • Staff and Parents/Carers are asked to notify the school immediately if they develop symptoms outside of school.. • A suspected coronavirus letter will be sent home with each child and parents/carers are asked to monitor the health of their child. 	4 x 2 = 8	
Administering first aid to a child or staff member not presenting symptoms of Covid-19	SWHS Staff SPIE and Chartwells Staff Students	<ul style="list-style-type: none"> • Normal first aid processes apply. There is no requirement to wear additional PPE whilst treating a child or staff member who does not present symptoms of Covid-19. • There will be a first-aider on site at all times, equipped with PPE. 	2 x 1 = 3	
Administering first aid to a child or staff member presenting symptoms of Covid-19	SWHS Staff SPIE and Chartwells Staff Students Visitors	<ul style="list-style-type: none"> • Staff to follow school issued guidelines as per DfE and government guidelines. • Students displaying symptoms to be moved to the Medical Room (IEU) to isolate and parents called immediately to collect the student. • Staff to follow the “Administering First Aid during the Covid 19 Pandemic” procedure. 	3 x 2 = 6	

		<ul style="list-style-type: none"> ● Should a student require immediate first aid whilst in isolation on site, first aid trained staff should put on PPE (disposable plastic apron, disposable gloves, fluid resistant (IIR) surgical mask, Eye protection) before entering the room to administer first aid. ● Staff must follow the PHE process for putting on and taking off and disposing of PPE as identified in the PPE Guidance document. ● Staff must wash hands thoroughly after contact. ● Schools to notify SPIE of suspected cases so appropriate cleaning of the setting can take place. ● All staff and students in close contact with the suspected case are asked to follow the advice of their GP/PHE and should self-isolate for 7 to 14 days. ● There will be a first-aider on site at all times, equipped with PPE. ● Infected persons will be advised to visit nhs.uk/coronavirus or to ring 119 to book a test. It is crucial that they access a test within the first 3 days (5 at the most) of their first symptom. 		
Risk of transmitting virus to family being visited or staff members contracting the virus.	SWHS Staff SPIE and Chartwells Staff Students Student's family	<ul style="list-style-type: none"> ● Where possible meetings are carried out over the phone, video call, email or letter. ● If the visit is not urgent it should be postponed. ● If there are residents in the extremely clinically vulnerable group, postpone the meeting where possible. ● Maintain social distancing (2 metres) distance from family where possible. ● Clean hands with sanitiser gel before visit and after visit. Wash hands regularly. ● Open windows where possible to increase ventilation. ● Avoid touching your face with your hands. ● If someone at the home shows symptoms of Covid-19, leave the setting and report to your line manager. ● Do not use public transport to get to the visit. 	4 x 1 = 4	
Vulnerable students and staff contracting covid 19	SWHS Staff SPIE and Chartwells Staff	<ul style="list-style-type: none"> ● List of medically vulnerable students established at Phase 2 - interviews and via home school agreement. Individual risk assessments completed where necessary. ● Staff will have been surveyed in advance to identify if they are... <ul style="list-style-type: none"> ○ staff who have underlying medical conditions (as defined in government guidance); ○ staff who are subject to shielding or are in a household where someone is shielding; ○ staff who are self-isolating, and staff on maternity or any other form of leave, and will, therefore, not be available for work. 	4 x 2 = 8	List of vulnerable students including vulnerable family members at home to be compiled at Phase 2 of reopening.

		<ul style="list-style-type: none"> Individual risk assessments completed for staff who are clinically vulnerable using Wirral LA Part 1. Government guidance followed regarding whether vulnerable staff/students should attend site or work from home. 		
Increased risk of Black, Asian & Minority Ethnic staff/students having a serious reaction to Covid-19 infection	SWHS Staff SPIE and Chartwells Staff Students	<ul style="list-style-type: none"> Individual risk assessments using (Wirral LA M34 part 1) completed for individuals and decisions made as to whether it is safe for them to be in school. Adherence to existing social distancing and cleaning routines. Follow guidance set by the BAMEEd Network. 	4 x 2 = 8	
Staff member wishing to return to work who falls within the 'high risk' category but has not been issued with a shielding letter.	SWHS Staff SPIE and Chartwells Staff	<ul style="list-style-type: none"> Staff member encouraged to work from home. Completion of Wirral LA M34 part 1 risk assessment. Including all individual controls to manage risk for the employee. If the controls do not effectively manage the risk they should not return to work but can still work from home. Social distancing must be adhered to. Consideration of changes to job role, PPE, access to communal areas, location and whether the role could be completed a different time to minimise contact. 	4 x 2 = 8	
Staff or student confirmed of having covid 19	SWHS Staff SPIE and Chartwells Staff Students	<ul style="list-style-type: none"> Staff and Parents/Carers are asked to notify the school immediately. The school will contact Public Health England and Compliance as soon as a member of staff or pupil has tested positive. The school will follow Public Health England's advice. Staff who have caught the infection will refrain from attending school and should self-isolate for 7 to 14 days. Parents/Carers are asked to keep their child off school and to isolate for 7 to 14 days. Staff and Parents are asked to follow the advice of their GP and/or Public Health England. The infected person must be tested before being allowed to return to work/school. Infected persons will be advised to visit nhs.uk/coronavirus or to ring 119 to book a test. It is crucial that they access a test within the first 3 days (5 at the most) of their first symptom. School should be informed of the outcome of the test regardless. 	4 x 2 = 8	
Inadequate staffing levels	SWHS Staff SPIE and Chartwells Staff Students	<ul style="list-style-type: none"> Usual staff absence procedure to be followed. Timetable published in advance to allow staff to see when they are in. Cover to be arranged (reserves in place daily) within the staffing bubbles where possible. 	4 x 1 = 4	

		<ul style="list-style-type: none"> ● Ask suitably experienced teaching assistants who are ● willing to do so to work with groups under the ● supervision of a teacher. ● Head or Deputy on site everyday checking on compliance. ● DSL or level 3 trained person on site every day ● SENCO or ASENCO or AH on site every day ● If adequate staffing levels cannot be achieved there will be the need to close the school until this can be rectified. 		
Risk of transmission through contact with school resources	SWHS Staff SPIE and Chartwells Staff Students	<ul style="list-style-type: none"> ● Students will use their own resources which are not shared with other students. ● Stationary packs created and available to give to students to keep where sharing equipment or resources is not appropriate. ● Where possible do not take marking/schoolwork home to limit any potential contamination spread. ● Teachers and staff should make sure they wash their hands and surfaces, before and after handling pupils' books. 	3 x 1 = 3	
Risk of transmission within offices	SWHS Staff SPIE and Chartwells Staff	<ul style="list-style-type: none"> ● Review of shared office spaces completed. ● Rota employed to reduce the number of staff on site or in each office. ● Where necessary, desks may be moved or staff moved on a temporary basis to a different desk (not shared). ● Windows to be opened in the office to improve ventilation. ● Resources within office spaces should not be shared examples include stationary, shared refreshment utilities and ICT resources. 	4 x 1 = 4	Review of shared office spaces for social distancing.
Inadequate assessment of transmission risk between SEND pupils and staff.	SWHS Staff SPIE and Chartwells Staff Students	<ul style="list-style-type: none"> ● Individual risk assessments to be carried out including those students with IHCP/EHCP/Social worker level involvement and students who may find it difficult to maintain social distancing appropriate behaviour. ● Provision of PPE considered on a case by case basis. ● Wirral Infection control advice 	2 x 3 = 6	
Stress and mental health issues for staff	SWHS Staff SPIE and Chartwells Staff Students	<ul style="list-style-type: none"> ● Remind all staff of support available to them including counselling services. ● Line managers to regularly keep in touch with their team. ● Make time for all staff to talk to senior leaders about their personal situation. 	2 x 3 = 6	Training delivered to staff and a guidance sheet produced advising staff on new procedures.

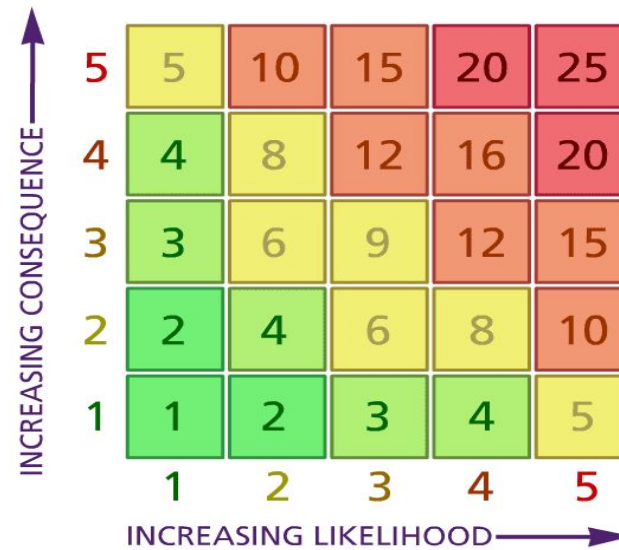
Fire evacuation with reduced staffing.	SWHS Staff SPIE and Chartwells Staff Students	<ul style="list-style-type: none"> ● Fire marshall onsite for the duration of the day to investigate the source of fire. ● Students will assemble at the rear of the school. Year 12 near the library and year 10 on the tennis courts. ● Students will assemble in their “bubble” groups. ● Staff will register the “bubble” they are with. ● Students will line up adhering to social distancing. ● Attendance procedures followed and list used as fire register by main office staff. 	2 x 3 = 6	
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Likelihood:

- 5 – Very likely
- 4 – Likely
- 3 – Fairly likely
- 2 – Unlikely
- 1 – Very unlikely

Consequence:

- 5 – Catastrophic
- 4 – Major
- 3 – Moderate
- 2 – Minor
- 1 – Insignificant



Risk Rating	Action Required
17 – 25	Unacceptable – stop activity and make immediate improvements
10 – 16	Tolerable – but look to improve within specified timescale
5 – 9	Adequate – but look to improve at review
1 – 4	Acceptable – no further action but ensure controls are maintained

ACTION PLAN

Risk Assessment Action Plan					
	Additional Controls Required	Action to be Taken	By Whom	Target Completion Date	Task Completed (Signed & Dated)
1		Staff training and guidance sheet produced for all staff regarding new procedures.	HLA	Before school reopens to more students.	H Latham - 11/06/20
2		List of vulnerable students including vulnerable family members at home to be compiled.	WRC	Phase 2	Mr Chitty - 10/06/20 Information to be confirmed during phase 2 at interviews.
3		Review risk assessment before the end of each phase.	TJM, EDF, DHA	Before each phase	T Moseley Reviewed 10/06/20
4		Review of shared office spaces for social distancing.	SHO	Before school reopens to more students.	S Howells: 8/6 - Review carried out and submitted to STG. S Howells: 9/6 - Signage in place in admin office areas as well as staff room and toilets around school
5		P Block review of teaching and learning spaces to assess and inform phase 3.	HLA	End of phase 2	
6		Review effectiveness of Medical Room (IEU) space, health and safety provision and first aid procedures	DHA	End of phase 2	
7		Confirmation of risk assessments, procedures and cleaning schedule from SPIE.	EDF, TJM	Before school reopens to more students.	T Moseley - 10/06/20 Working procedures received, confirmation of two cleaners on site all day.
Please use this space to identify issues for which you may require council support:					

