**Deputy Headteacher and Assistant Headteachers Professional Duties**

Deputise for the Headteacher. Carry out all professional duties to the standards required.

**Professional Duties of Headteacher**

**Leadership**

Meet South Wirral High School standards of leadership. Develop and sustain a vision for the school.

Professional Standards

Meet the Professional Standards of Headteachers.

**Teaching and Learning**

* Lead student development across the school.
* recognise achievement
* identify and respond to students' needing support
* be responsible for a multi agency approach to promote student welfare and that of their families
* break down barriers to learning
* monitor the educational progress of all students with individual, team and whole school accountability for student learning outcomes
* produce high quality reports for parents, and governors

* Lead curriculum development
* build curriculum values reflected in curriculum design and management that support the school mission and ethos
* use data, self-evaluation and improvement planning to raise achievement
* ensure student entitlement to effective teaching and learning
* maximising choice and flexibility to meet the personalised learning needs of all students
* recognise excellence and challenging poor performance
* initiate a culture of debate about effectiveness, using analysis of data and research evidence
* use external evaluations in order to develop the school

* Lead, develop and enhance the practice of colleagues
* build a culture of distributed leadership
* lead the professional development of all colleagues
* ensure all staff meet the standards detailed in the professional duties of all teachers provide advice as a lead professional
* build and sustain a learning community
* develop and maintain a culture of high expectations and celebrate success
* collaborate and network with others within and beyond the school

**Professional Characteristics, Skills and Judgement**

* Lead and manage the strategic financial planning of school budgets
* commitment to high standards for all students
* commitment to inclusion
* lead change, creativity and innovation
* modelling the values and vision of the school
* set challenging goals and targets
* effectively communicate
* have knowledge of local, national and international initiatives, including the use of new technologies
* challenge, motivate and empower staff and students
* establish and sustain appropriate structures and systems
* manage the school efficiently on a day to day basis
* prioritise
* develop and sustain a safe secure and healthy school environment
* collaborate with others to strengthen the school's organisational capacity and contribute to the development of capacity in other schools

**Student Well Being and Progress**

* Promote
* healthy living
* personal safety and safe environment
* active enjoyment and achievement
* positive contributions to citizenship
* an awareness of economic well-being locally, nationally and internationally
* commitment to the academic, spiritual, moral, social, emotional and cultural development of all students
* engage in partnership with the community
* build and maintain effective relationships with parents, carers, partners and community to enhance the education of all students